

Spartanburg County School District Four Position Vacancy

Position: Director of Food Services & School Nutrition
Contract: 240 Days
Salary: Negotiated

Qualifications

1. Bachelor's degree in food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business, or a related field preferred
2. Two years of relevant school nutrition program experience or experience in an organization where quantity food preparation techniques were utilized
3. Experience with USDA commodities, federal reimbursements, and free/reduced meal applications

Duties and Responsibilities

1. Plans school breakfast and lunch menus
2. Supervises the preparation and service of menus in all schools
3. Implements federal guidelines at each school
4. Administers the department budget along with the district finance office
5. Maintains all foodservice records and reports for audit by State Office of Food Services/Child Nutrition and approved local auditors
6. Utilizes computers and peripherals in daily tasks
7. Demonstrates knowledge of school meal database programs

Closing Date: November 13, 2019
District reserves the right to extend the deadline

Position Available: January 6, 2020

Application Process

Please mail, email, or fax **non-certified application and current resume** to:

Mr. Clark Simpkins, Facilities & Assistant Business Manager
Spartanburg School District Four
118 McEdco Road
Woodruff, SC 29388
Email: csimpkins@spartanburg4.org
Fax: 864-476-8616

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